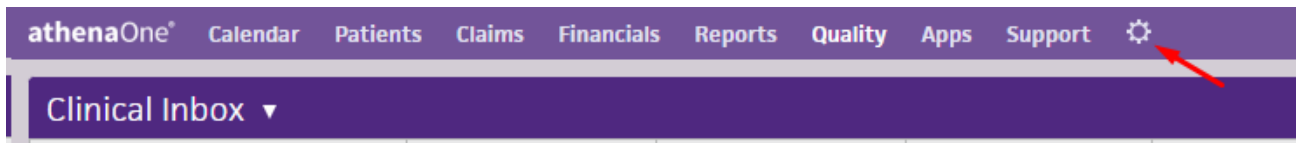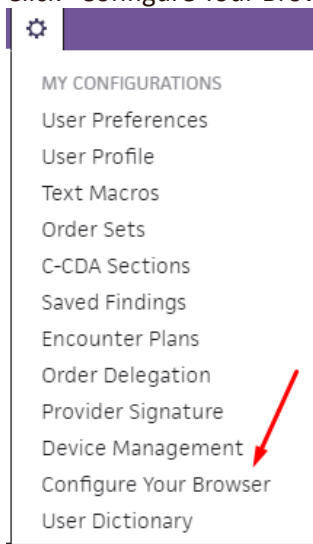# IT Training – Configuring Browser for Athena
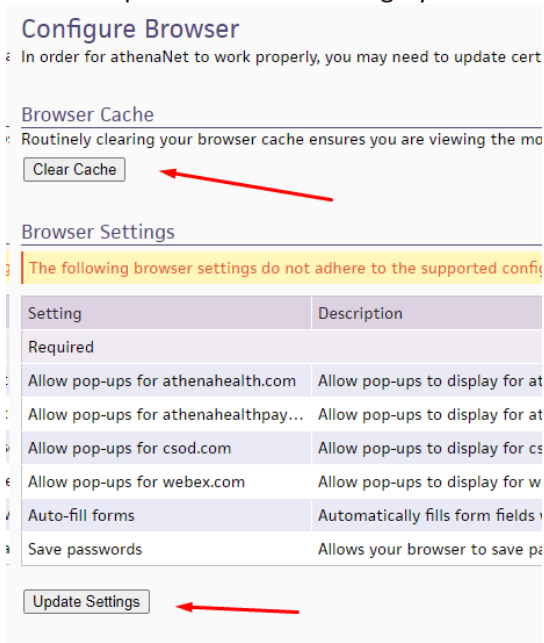
1. Log into Athena through Duo as you would normally.
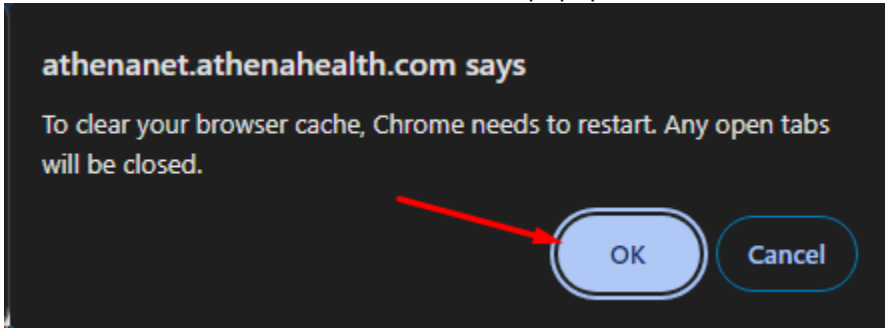2. Click the gear in the upper toolbar.



3. Click "Configure Your Browser"



4. In this screen there are 2 things you want to do. The "Update Settings" may not have to be done if you have done this part before. It will be grayed out with nothing listed if it is not needed.

5. Both of these things may restart your browser and if so, you will need to get back into Athena to do the other one.
6. Click "Clear Cache" and then click ok on the popup

**athenanet.athenahealth.com says**

To clear your browser cache, Chrome needs to restart. Any open tabs will be closed.

OK    Cancel

7. Once your browser restarts, it will load the old Athena log in page which we no longer use. Close that window and double click on the Duo SSO icon on your desktop and log back in as you would normally.

Duo SSO

8. Once you are back into Athena, go back to the "Configure Your Browser" screen by following steps 2 and 3 again.
9. Now click "Update Settings" if there are things listed here.

**Browser Settings**

The following browser settings do not adhere to the supported configuration for athenaNet. To fix your configuration, click **Update Settings**.

| Setting | Description | Current Value | Supported Va |
|---|---|---|---|
| Required | | | |
| Allow pop-ups for athenahealth.com | Allow pop-ups to display for athenahealth.com. | Off | On |
| Allow pop-ups for athenahealthpay… | Allow pop-ups to display for athenahealthpayment.com. | Off | On |
| Allow pop-ups for csod.com | Allow pop-ups to display for csod.com. | Off | On |
| Allow pop-ups for webex.com | Allow pop-ups to display for webex.com. | Off | On |
| Auto-fill forms | Automatically fills form fields with previously entered data. | On | Off |
| Save passwords | Allows your browser to save passwords | On | Off |

Update Settings

10. Again, click OK as you did in step 6. Once your browser restarts you have done all you need to configure your browser.