

New Practitioner Review Process

Team Leader Weekly check-ins:

- 1. Assess that new practitioner adequately understands their role at VMG.
- 2. Is "the work" what they expected?
- 3. Does the new practitioner understand "the why?" of VMG process? Questions?
- 4. Do they feel supported in their work? If not what needs to be done to help? NTL, MA, billing etc.
- 5. What ideas does the new practitioner have regarding personal growth opportunities?
- 6. What feedback does the new practitioner have re: onboarding and VMG process?
- 7. Progress on checklist?
- 8. Schedule Ramp-up?
- 9. Place in community? Family happy?

Team Leader Formal Review:

- 1. Review understanding of Compact and daily work expectations.
- 2. Snapshot review-identify growth opportunities.
- 3. Create strategy for improving performance on Quality Goals.
- 4. Review feedback from NTL/MA/peers.
- 5. Review Self-Assessment form